

This Acquaintance Form will help us to serve you better. We will do our best to make your appointments as convenient and pleasant as possible. Please free free to ask our staff if you have questions regarding your treatment, your appointments, or fees. We are glad you are here!

**PLEASE PRINT**

Mr / Mrs / Miss: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
First Middle Initial Last Month / Day / Year

Home Phone Number: \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_

Home Address: \_\_\_\_\_ City & Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Work Address:** \_\_\_\_\_

Work Phone: \_\_\_\_\_ Present Position: \_\_\_\_\_

**Spouse's Name:** \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_

Employer: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Address: \_\_\_\_\_

**Dental Insurance Co:** \_\_\_\_\_ Insured's Employer: \_\_\_\_\_

Insurance Co. Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Group or Plan #: \_\_\_\_\_ Subscriber ID #: \_\_\_\_\_

**BILLING**

**Person Responsible for Bill:** \_\_\_\_\_ Birthdate: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City & Zip: \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Whom may we thank for referring you to us? \_\_\_\_\_

**APPOINTMENTS:** We work by appointment only so your wait will be minimal and your treatment done efficiently. To help us serve you better we ask for 2 business days notice for changes in your appointment. Not showing or canceling same day may result in a fee and possible loss of future appointment privileges.

**INSURANCE:** To avoid misunderstanding regarding dental insurance, we want our patients to know that all professional services rendered are charged directly to the patient and that patients are personally responsible for payment of fees. We will prepare necessary forms or reports to help you obtain your benefits from insurance companies. We do not render our services on the basis that insurance companies will pay all our fees. Each fee is individual for the individual patient.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date